

## DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814

October 1, 1975



ALL-COUNTY LETTER NO. 75-206

TO: ALL COUNTY WELFARE DIRECTORS

**OBsolete**Superseded by ACL # 77-15Issued 3-17-77

SUBJECT: REVISED ALIEN REGULATIONS

REFERENCE: EAS MANUAL SECTION 42-430

Enclosed is an initial supply of the revised Form WR 6 (Alien Status Verification), for implementation of revised alien regulations. The revised regulations, EAS Manual Section 42-430, Citizenship and Alienage, were adopted September 5, 1975, on an emergency basis effective that date, in all cases. They were sent to you via normal distribution and should have arrived by now. Determinations of citizenship and alienage made in all applications, restorations, and annual redeterminations after September 5, 1975, are to be based on these new regulations. A review is not required in ongoing cases prior to the annual redetermination unless the county receives information which indicates that a review is necessary.

The WR 6 form and procedures have been modified to comply with the revised regulations and must be used in conjunction with them. The existing WR 6 (4/74) is obsolete and may not be used for verification of alien status under the new regulations. You will be notified in the normal manner (via Notice of Form Change) when the new form (9/75) is available from Central Stores. This should be in December. A Spanish translation of the revised WR 6 is also being developed and will be made available as soon as possible.

The verification procedures have been modified to reduce the flow of paperwork to the Immigration and Naturalization Service (INS) to a manageable level and allow them to concentrate their efforts on verification of the status of those aliens who are most likely to be in the country illegally. Although a WR 6 is still required for every alien applicant or recipient, copies will be sent to INS only in specific situations as outlined in the regulations.

We have received a commitment from INS to provide timely processing of the WR 6 under this revised system. Additionally, they will be following revised procedures which will include personal contact between an INS investigator and aliens

whose status cannot be determined from local records. Note that the revised regulations specifically require full recipient cooperation with INS. When verification of the alien's status is indicated, counties should send copies of Form WR 6 to the appropriate INS office as follows:

San Diego and Imperial Counties

U. S. Immigration and Naturalization Service  
2223 El Cajon Boulevard  
San Diego, California 92104

Inyo, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Luis Obispo, Santa Barbara, and Ventura Counties

U. S. Immigration and Naturalization Service  
300 North Los Angeles  
Los Angeles, California 90012

All Other Counties

U. S. Immigration and Naturalization Service  
630 Sansome Street  
San Francisco, California 94111

If you have any questions regarding these procedures, please contact your AFDC Management Consultant at (916) 445-4458.

Sincerely,



GARY D. MACOMBER  
Deputy Director

Enclosure

cc: CWDA

## ALIEN STATUS VERIFICATION

Required Form — No Substitute Per. ed  
Instructions on Reverse Side

ENTER ADDRESS OF INS OFFICE

## FOR COUNTY USE ONLY

CASE NAME

CASE NUMBER

REFERRAL TO INS (CHECK ONE)

☐ NOT REQUIRED
 ☐ FIRST REFERRAL
 ☐ FOLLOWUP

DATE AND INITIAL

## ALIEN INFORMATION — TO BE COMPLETED FOR EVERY ALIEN

ALIEN'S NAME	LAST	FIRST	MIDDLE	MAIDEN	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	NAME AT TIME OF ENTRY (MAIDEN OR ALIAS)
CURRENT ADDRESS			SOCIAL SECURITY NUMBER		DATE OF ENTRY (MONTH, DAY, YEAR)	
BIRTHDATE (MONTH, DAY, YEAR)	FATHER'S NAME	LAST	FIRST	MIDDLE	PORT OF ENTRY	
BIRTHPLACE	MOTHER'S NAME	LAST	FIRST	MIDDLE	DESTINATION IN U.S. AT TIME OF ENTRY	
DOCUMENTATION — INS FORM AND NUMBER: I-151: A _____ OTHER _____					CITIZEN OF WHAT COUNTRY	

## CERTIFICATION/AFFIDAVIT — CHECK ONE BOX BELOW ONLY IF YOU DO NOT HAVE INS DOCUMENTS

I CERTIFY THAT: ☐ Named alien is in the country legally and entitled to remain indefinitely; OR☐ Named alien is not under order for deportation; OR☐ Named alien is married to a person in the U.S. who is not under order for deportation;OR ☐ Affidavits of two U.S. citizens attesting to named alien's continuous residence in the U.S. for five or more years have been submitted to the County Welfare Department.

*I understand that the welfare department may forward this information to the United States Immigration and Naturalization Service for verification, that the Immigration and Naturalization Service may furnish information to the welfare department, and that I (if parent or caretaker) and alien must cooperate with INS in verifying named alien's status or alien will be ineligible for assistance.*

*I certify under penalty of perjury that the information contained on this form relating to the named alien is true to the best of my knowledge.*

SIGNATURE	RELATIONSHIP TO ALIEN	DATE AND PLACE OF SIGNATURE
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## VERIFICATION — FOR INS USE ONLY

According to the records of the Immigration and Naturalization Service (INS), the subject alien:

☐ Is legally present in the United States. That is, either lawfully admitted for permanent residence, or otherwise permanently residing in the United States under color of law as defined by the following categories:

- A refugee lawfully in the U.S.
- A parolee lawfully in the U.S. for an indefinite period.
- A person granted indefinite voluntary departure in lieu of deportation.
- A person granted an indefinite stay of deportation.

☐ Is NOT legally present in the United States in accordance with the foregoing criteria;☐ Failed to comply with a notice to appear at an INS office to discuss his status;☐ Refused to provide information needed by INS to establish his status;☐ Clarification of alien's status is in process — resubmit WR 6 in 60 days.

ENTER ADDRESS OF COUNTY WELFARE DEPARTMENT

SIGNATURE OF INS OFFICIAL

TITLE

DATE

## INSTRUCTIONS FOR USE OF ALIEN STATUS VERIFICATION FORM WR 6

A Form WR 6 shall be completed for each noncitizen in any case where the applicant checks "No" on Item 6 of Form WR 2 (Rev. 5/75).

### Complete Form WR 6 as follows

- CWD** — In the address box at the upper left, enter the name and address of the appropriate INS office.
- In the address box at the lower left, enter the name and address of the county welfare department office where application is made.
- In the section labeled "For County Use Only" enter the case name, case number, status of referral to INS; enter date and initial to indicate that the documentation, certification or affidavits have been reviewed and the appropriate action initiated.

**APPLICANT** - In the section labeled "Alien Information," the applicant shall complete each item.

- a. If the name the alien was using upon entry into the United States is the same as he is presently using, write "same" in the box labeled "Name at Time of Entry."
- b. If the alien has an Alien Registration Receipt Card or other entry permit, place the form designation (e.g., Form I-151) and registration number in the box labeled "INS Form and Number."
- c. If the alien does not have INS documents, applicants must complete the section labeled "Certification/Affidavit" by checking the appropriate box.
- d. The person presenting the documentation affidavit or certifying the status of the alien shall sign the form, enter the date and place of execution, and state his relationship to the alien. (This should be the same person who signs the WR 2.)

One copy of the WR 6 shall be retained in the case file. If a referral to INS for verification is indicated, two additional copies are to be sent to the appropriate INS office.